



Claim Form

Please Check One: Air Ocean Ground

Shipper Information

Claim settlements are issued to shipper unless a letter of authorization from shipper is submitted.

Shipper's Name / Contact _____ Internal Reference Number _____
 Company _____
 Address _____
 City _____ State/ Province _____
 Country _____ Zip/Postal Code _____
 Phone _____ Fax _____
 Email _____

Consignee Information

Recipient's Name/ Contact _____
 Company _____
 Address _____
 City _____ State/ Province _____
 Country _____ Zip/ Postal Code _____
 Phone _____ Fax _____
 Email _____

Shipment Information

Shipment Date _____ No. of pieces _____ Weight _____ lbs / kgs

Air & Surface Logistics Bill of Lading/Airbill # - **attach copy (required)**: _____

Contents of Shipment _____

Loss

- Complete
- Partial

Describe damage to outer packaging _____

Damaged

Describe damage to inner contents _____

(Please retain all packaging and products until your claim is resolved.)

Describe outer packaging _____

Describe inner packaging _____

Insured Value
 (The insured value declared on the waybill when tendered to Air & Surface Logistics) \$ _____

Declared Value For Customs
 (International Shipments only)
 \$ _____

Merchandise value (Original manufacturing cost or purchase price of product, **NOT** your resale value. Please provide receipts.)

Cost of product \$ _____

Signature

The foregoing statement of facts is hereby certified as true and correct.

Signature _____ Date _____

Claimants Name (please print) _____ Phone _____

IMPORTANT: You must file your claim, in writing, within thirty (30) days of delivery and **pay for the cost of shipping in full, before any claim will be paid.** For complete details, please refer to the **Terms and Conditions** as listed on the reverse of our Express Shipping Document ("Bill of Lading") and our Web site (www.airandsurface.com).

Mail or Fax: Please return this completed form, and the requested documentation, to us at:

Air & Surface Logistics
Attn: Claims
1571-C Parkway Loop
Tustin, CA 92780
Fax 714-832-1723